

We are looking for:

## Software Asset Management Analyst (m/f)

Workplace: Kraków

Capita is a leading business services provider with around 70,000 employees, operating in the UK, Europe, India and South Africa. Capita Polska supports clients across a range of sectors, including education, transport, health, life and pensions, insurance, and other private and public sector organisations. Recognized as most dynamically developing BPO in Poland, awarded by Outsourcing Stars and CEE Awards.

We are currently looking for talented individuals to grow with our team as:

## Software Asset Management Analyst (m/f)

### Responsibilities:

- Preparing and optimising effective licence positions for a major complex vendor
- Ensuring accurate reporting of vendor compliance
- Developing optimised vendor licence positions
- Working with Data Analysts to correctly identify software products that have been discovered on the hardware estate
- Processing Proof of Entitlement to be manually matched to applications whenever automatic reconciliation is not possible
- Reviewing/importing new purchase information from third party systems
- Developing and improving SAM lifecycle processes
- Qualifying and verifying all data sources required for SAM processing
- Analysis of market changes and assessing impact on vendor licensing

### Requirements:

- Experience in the delivery of effective licence positions/reconciliations
- A very good working knowledge of complex licensing for at least one major vendor (IBM/ SAP/Microsoft/Oracle)
- Experience of major vendor end-to-end audit processes
- Knowledge of emerging technologies and associated licensing models
- Being comfortable liaising with technical architects, data analysts and consultants at a technical level
- Excellent written and verbal English communication skills
- Working knowledge of a software management/discovery tool (e.g. SCCM, UD, BMC Discovery)
- Working knowledge of at least one SAM tool (e.g. Snow, Flexera, License Optimizer)
- ISEB – SAM Essentials/ITIL Foundation/ISO 19770-1 – nice to have

## Benefits:

- True work-life balance (8-hour workday with a 30-minute lunch break included)
- Great atmosphere
- Work place in the city centre at Lubicz 23 – about 2,500 paces from the main square
- Diversity - we support a wide variety of industries, customers, projects and geographies - thus, you have many options to choose from
- Access to free in-house English classes, with our dedicated English Trainer
- Social activities after work – you can find something for yourself
- Opportunity to become one of the internal Trainers
- A multinational environment, with strong ties to UK business culture
- LuxMed medical healthcare
- Multisport Plus or Classic and MultiKafeteria benefit systems
- Free Fruit Mondays

If this sounds like you then apply [\[HERE\]](#)

**Please make sure your CV contains one of the following clauses:**

**It is noted that the basis for the processing of your personal data in this recruitment process is your voluntary consent. For these reasons we would like to ask you to append the following consent clause to your application documents:**

- I hereby freely and consciously give my consent to the processing of my personal information by Capita (Polska) Sp. z o.o. with its registered seat at ul. Lubicz 23, 31-503 Kraków, as a data controller for the purpose of recruitment to the position of **Software Asset Management Analyst (m/f)** for a period of 6 months from the date of sending my CV. I am aware of the possibility to withdraw my consent at any time and that the withdrawal does not affect the legitimacy of the processing that was conducted prior to the withdrawal.

**Moreover, it is noted that in case of your wish to participate in future recruitment processes, it is compulsory to additionally append the following consent clause to your application documents:**

- I hereby give my consent to the processing of my personal information by Capita (Polska) Sp. z o.o. with its registered seat at ul. Lubicz 23, 31-503 Kraków, as a data controller for the purpose of future recruitment processes for a period of 12 months from the date of sending my CV. I am aware of the possibility to withdraw my consent at any time and that the withdrawal does not affect the legitimacy of the processing that was conducted prior to the withdrawal.

Good luck!